

## LOGISTICS

### Workshop Location

Windsor Plaza Copacabana Hotel - Room: To be confirmed

Address: Princesa Isabel Avenue 263

Telephone: (55- 21) 2195-5500

Web Page: [www.windsorhoteis.com.br](http://www.windsorhoteis.com.br)

### Accommodation of Participants

**Please note that each participant should make his/her own hotel reservation, in the suggested hotel or in the one of his/her preference.**

a) Venue:

Windsor Plaza Copacabana Hotel - Room: To be confirmed

b) Rates:

Standard Single            R\$ 351,82 + 10%    April 2014 - Approx. U\$S 160

Superior Single            R\$ 400,91 + 10%    April 2014 - Approx. U\$S 183

The rate includes:

Breakfast

Wi-Fi

c) Method for reservations:

**Participants should make their own reservations** according to the following directions:

1- Contact Mr. William Gurgel by e-mail: [reservas.plaza@windsorhoteis.com.br](mailto:reservas.plaza@windsorhoteis.com.br) or by phone: (55-21) 2195-5500 and provide the following:

- Quote the Petrobras-ARPEL event to obtain the above mentioned rate
- Full name. Credit card detail to guarantee the reservation (card holder, number and expiration date)

### Shuttle Service

If you wish, you can hire this service by entering to the following page: [www.shuttlerio.com](http://www.shuttlerio.com). Please note that although the service is free of charge (according to data provided by the hotel) it is subject to availability.

### Useful tips for your trip.

1-Remember that this event will take place after the World Cup, for this reason it is important to make your registration for the Workshop and book your room **as soon as possible**.

2- **Visas and Vaccines**. Please contact the Brazilian Embassy in your respective countries, as soon as possible, in relation to these topics.